Kentucky Public Library Standards

**Governance and Administration** (p. 1)
* Employs a Director (full time librarian)

**Human Resources** (p. 7)
* Part-time librarian
* 2 staff members

**Collections** (p. 11)
* Up-to-date materials
* Art rentals
* Weed collection
* Revamp children’s collection/area
* Newspapers and magazine subscriptions

**Services** (p. 14)
* Weekly story hour
* Extended hours
  Automated recordings in use during closed hours to inform the public of the library’s service hours
* Night time drop box
* Handicap accessibility (desk, elevator, shelving, library furniture, equipment, etc.)
* Bookmobile/satellite service
* 6 Computer workstations for the public to use (1 workstation/2500 population)
* 2 Computer workstations for circulation (1 upstairs, 1 downstairs)
* Photocopier (available to the public)
* On-line catalog
* Public access to the Internet
* Cable TV

**Facilities** (p. 21)
* 7000 square footage
* 1 parking space per 500 square feet or building space
* New furniture (Library appropriate)
* New carpet
* Up-to-date wiring and adequate access to electrical and data outlets
* Programming space
* Staff workspaces and break areas
* Meets all building, fire, and safety codes
* ADA compliant
* Well lighted exterior and identified with signs
* Hours are posted
* Interior signs identify the library’s service areas and collections
Regular schedule for maintenance of the building and grounds
Well lighted parking areas and entrances
*Appropriate shelving for books and audiovisual materials
*Painting of interior
*Restrooms upstairs
*Adequate phone system for 2 floors
*Designated areas for teens, children and leisure reading
*Emergency lighting (interior)
*Security system
*AC/Heating furnaces maintained
*Conference room
*Brighten up the interior - make it attractive and inviting
*Murals in children’s area
*Adapting the physical building to meet our needs

**Technology** (p. 24)
Access to person trained to install and support computer hardware, and software
Up-to-date presentation devices (LCD projector, Laptop, projection screen, DVD player/recorder, video player/recorder, audiocassette players for loan, etc)

**Marketing/Public Relations** (p. 27)
*Weekly book review
*Brochure promoting library and its services and hours

*Suggested at June 4 and 18 library board meetings
The unmarked were suggestions from the Standards.